



Reading Family Mediation

Helping you fit the pieces together

Self-Referral Form

Please provide the following preliminary information before the initial meeting.

Confidentiality

Please note that this form may be copied to your husband/wife/partner (except an address or telephone number which you may wish to keep private). If you do not want this done at this stage, please tick

Do you want your address or telephone number kept confidential from your husband/wife/partner? If so, please tick

1) Your personal details

Full Name: _____ Date of Birth: _____

Home Address: _____

_____ Postcode: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Work Address: _____

_____ Postcode: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

2) Relationship Information

Date of marriage/civil partnership: _____

Date of start of any cohabitation: _____

If separated, date of separation? _____

If living together, do you wish to consider separation: _____

Do you think that the relationship has broken down permanently? _____

Have you and your husband/wife/civil partner discussed divorce? _____

If so, have you reached any agreement about divorce: _____



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3) Children

Please give the following information concerning any children you and/or your husband/wife/partner may have:

1st child:

Name: _____ Sex: Male/Female

Date of birth: _____

If relevant, current place of education: _____

Any special needs? _____

2nd child:

Name: _____ Sex: Male/Female

Date of birth: _____

If relevant, current place of education: _____

Any special needs? _____

3rd child:

Name: _____ Sex: Male/Female

Date of birth: _____

If relevant, current place of education: _____

Any special needs? _____

4th child:

Name: _____ Sex: Male/Female

Date of birth: _____

If relevant, current place of education: _____

Any special needs? _____

Please continue on a separate page if there are more than four children, or if there are any other dependants.



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With whom are the children currently living? _____

If you are separated from the other parent, do the children have contact with him/her? Yes/No

Please provide details: _____

To what extent are the children aware of the situation between the two of you?

Do you have parental responsibility for the children? Yes No Not sure

Is parental responsibility an issue? Yes No Not sure

4) Other dependants

Please give the following information concerning any other dependants/people for whom you have care:

Name/s: _____

Any special needs: _____

5) Preliminary financial outline

The following preliminary information is requested. If financial issues are to be considered, a detailed financial form will in due course be furnished for completion.

The family home:

Address: _____

Is it rented or owned? Rented Owned

In whose name is it? Joint Sole Whose sole name? _____

If owned, estimated current value _____ and mortgage balance _____



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Employment

What is your occupation? _____ Current salary (gross) _____

If employed, name of employer _____

If self-employed or in partnership, estimate of current annual earnings _____

Other sources of income

Do you have any other sources of income? If so, estimated amount _____

And source _____

6) Professional representation and support

Are you represented by a solicitor? If so, what is his/her name and address?

Have you had any counselling or therapy relevant to the relationship problems? If so, from whom?

Was it individual, as a couple or as a family? _____

Are you still having counselling or therapy? _____

Have any other professional services been involved with your family e.g. Social Services? If so, please indicate when and where _____

7) Legal proceedings

Have any court proceedings started? If so, what proceedings, in what court and what stage has been reached?

Is there a pending hearing date for any proceedings? If so, what is it? _____



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Has a Child Support Assessment or maintenance order been sought or made in relation to any child?
If so, please give details:

Has an order been made, sought or threatened to protect any member of the family or their property? If so, please give details:

8) Outline of issues for discussion

Future of the relationship Yes No Not sure

Arrangements for separation Yes No Not sure

Review of existing agreement or order Yes No Not sure

Parental responsibility for children Yes No Not sure

Any other issues concerning children Yes No Not sure

Financial/property issues Yes No Not sure

Meetings are ordinarily held with both parties together.

Does this create any concerns for you? Yes No Not sure

Do you feel able to discuss this openly? Yes No Not sure

9) Your aims in mediation

Please would you say what your aims are in coming to mediation. We appreciate that you may need to know more from the mediator(s), but it would help to have some preliminary idea of what you hope to achieve in broad terms, not in detail. Please do not provide information or send copies of correspondence that cannot be mentioned in discussion with you both or copied to one another.

Please ensure that you bring a means of payment with you to the mediation session.

Signed: _____

Dated: _____